

Sudbury SEPAC Meeting Minutes

Date: 3/8/2016

ATTENDANCE

Present	Absent	Name	Role
	x	Laura Demerle	Vice-Chair, Event Coordinator
	x	Pieter DuPlessis	Neighboring SEPACs Liaison
x		Bruce Hoffman	Treasurer
	x	Shana Kaplan	Membership Coordinator
x		Lisa Kouchakdjian	School Committee Liaison to SEPAC
x		Stefanie Mittelstadt	Chair, Technology Coordinator
x		Paula Moyer	Secretary
x		Jessica Sales Cohen	PTO Liaison, CRANE Liaison
	x	John Verre	Interim Director of Student Services

Open Regular Session (Start Time: 8:00 pm).

1. Review and approve the minutes from the previous meeting. [5 mins]
2. Fundraising, including restaurants and online, buddy benches and stand-up desks, and Friends of Sudbury SEPAC [15 min]
3. SEPAC presentation to school committee (preview/discussion) [10 mins]
4. School Committee News Update, if any. [5 mins]
5. Curtis Principal Search [10 mins]
6. Events: Executive Functioning, AAC (Assistive and Augmentative Communication), 2e movie [5 mins]
7. FCSN APPLE Institute April 12-14, 2016 [5 mins]
8. Review and approve minutes and action items from this meeting. [5 mins]
9. Any requests for agenda items for the next meeting? [5 mins]

Adjourn by 9:00 p.m.

Open Regular Session

Start Time:

1.

Summary of Discussion

- Reviewed and approved the minutes from 2/9/16 meeting

Decisions/Action Items

Who	What	When
Paula	Edit and submit to Stefanie	

2. Fundraising

Summary of Discussion

- \$265 from Lotus Blossom fundraiser
- Stefanie has the amount needed for each school (remainder to get the \$250 that was our goal per school). It would be nice to have a concrete item to show the community that we're making progress with our fundraising. Curtis is very close (only \$7 more for a desk). Should we get one desk for Curtis or wait until we can get them all?
- AmazonSmile? Bruce requested information from other SEPACs. A Concord SEPAC parent did research for the same purpose and suggests that we do a "Friends of SEPAC" account. The problem is that creating a 501C3 is arduous and requires more continuity than we may have among our group. Can we find someone to volunteer their time and efforts to do this? Bruce will check with Mary Will as she has a budget meeting 3/14. Bruce will push Mary to see if she will fund the creation of a Friends of organization.

Decisions/Action Items

Who	What	When
Bruce	waiting to hear from Mary Will regarding setting up Friends of account	Mary has meeting 3/14. Bruce will touch base after that meeting.
Stefanie	Reporting to School Committee tomorrow re fundraising goals	3/9

3.

Summary of Discussion

- Stefanie will fill the school committee in about our activities, past and present, as well as our goals.

Decisions/Action Items

Who	What	When
Stefanie	Report to school committee	
Stefanie	Email the SEPAC list with link to Walker report and invitation to attend 4/12	

4.

Summary of Discussion

- Walker Report coming out tomorrow – SEPAC should read and make recommendations on what our priorities are for special needs. Stefanie will get a

link and send it out to our community asking for feedback and inviting them to come to our next meeting

5.

Summary of Discussion

- Curtis Principal Search – parents listened to 3 candidates and gave written feedback to Dr. Wilson

6.

Summary of Discussion

- Upcoming events – no time for discussion

7.

Summary of Discussion

- Bruce may not go to the APPLE Institute. John Verre, Lisa K, and Stefanie are going. Bruce will check on his availability.

Decisions/Action Items

Who	What	When
Bruce	Check if he can go	
Stefanie	Get ideas on how to grow the SEPAC	

Let's all think about one person we can bring into the SEPAC fold!

Adjourned at 9:18pm